



**CITY OF POMONA  
505 S. GAREY AVENUE  
POMONA, CA 91766**

**PHILLIPS RANCH ASSESSMENT DISTRICT AD HOC COMMITTEE APPLICATION**

Please Note:

- **Filing deadline is 12:00 p.m., Thursday, January 4, 2018.**
- **Submitted applications are considered a public record and are subject to review by anyone upon request.**

(Please print or type all information)

**Name of Applicant**

\_\_\_\_\_  
Last Name                      First Name                      M.I.                      Home /Cell                      Work Telephone Number

**Home Address**

\_\_\_\_\_  
Street Number                      Street                      City                      State                      Zip Code

**Are you the property owner?** YES  NO

**Mailing Address** (if different from above)

\_\_\_\_\_  
Number and Street Name or P.O. Box                      City                      State                      Zip Code

**Business Address**

\_\_\_\_\_  
Street Number                      Street                      City                      State                      Zip Code

E-mail Address \_\_\_\_\_

Daytime Contact Telephone Number (between 8:00 a.m. and 6:00 p.m.) \_\_\_\_\_

✓ *If you are appointed to serve on the Committee, you may be required to file a Statement of Economic Interests.*

**Would you be willing to file a financial disclosure statement?** Yes\_\_\_\_ No\_\_\_\_

**Please provide the following information. You may attach additional pages, enclose a copy of your résumé, or submit supplemental information that would be useful to the City in consideration of your appointment.**

**COMMUNITY SERVICE** (List boards, commissions, committees and community organizations on which you are currently serving or have served, and the number of years, offices held and in what city.)

**EMPLOYMENT BACKGROUND** (Title and duties)

**EDUCATIONAL BACKGROUND** (Optional – Include professional or vocational licenses or certificates)

**WHAT IS YOUR UNDERSTANDING** of the objectives and goals of the Phillips Ranch Assessment District Ad Hoc Committee?

**BRIEFLY EXPLAIN** what in your background, training, education or interests, you feel qualifies you for this appointment?

**HOW** would you utilize the above-stated qualifications to help achieve the Committee's objectives and goals?

**WHY** do you want to serve on this Committee?

**HOW** would you outreach to the precinct that you will be representing?

**CAN** you commit the time to review materials, obtain public input from your precinct, attend necessary meetings, etc.?

**WHY** should you be selected to serve on the Committee?

**I have used all reasonable diligence in completing this application. I have reviewed the application and to the best of my knowledge the information contained herein and on any attached pages is true and complete. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

**WHEN COMPLETED, SUBMIT ELECTRONICALLY TO: CITYCLERK@CI.POMONA.CA.US**

**OR**

**MAIL OR RETURN ORIGINAL TO :**      **Office of the City Clerk**  
   **Pomona City Hall**  
   **505 South Garey Avenue**  
   **Pomona, CA 91766**

**DUE BY THURSDAY, JANUARY 4, 2018 BY 12:00 PM**

***SPACE BELOW FOR OFFICE USE ONLY***

Date Received: \_\_\_\_\_

Date Appointed: \_\_\_\_\_

## Phillips Ranch Assessment District Ad Hoc Committee - 2018

The following is general information regarding the Phillips Ranch Assessment District Ad Hoc Committee:

**Committee goal:** An Ad Hoc Committee is designed to accomplish a clear task within a set time frame. The task of the Phillips Ranch Assessment District Ad Hoc Committee is to review current service levels and assessment district amounts. This Committee will make a determination whether to increase the assessment amount or decrease service levels. If it is determined that an increase is necessary, this Committee will make recommendations on service levels, assessment levels, and any future escalators to be built into the process. The recommendation of the Committee will be presented to City Council for consideration.

**Committee Makeup:** The Committee make-up will be established by the City Council. The Chair and Vice Chair of the committee will be selected by the Committee at its first meeting.

**Community Outreach:** In order to make the service level/assessment amount determination, the Committee members will review information regarding current funding levels, contracts, etc. The Committee may be responsible for designing/implementing an outreach process to ascertain the community's opinion on this matter. After the Committee has developed its recommendation, the recommendation will be presented to the City Council. Once the recommendation is approved by City Council, the Committee Members will be asked to educate their respective voting precinct regarding the proposed changes.

**Committee Schedule:** Once the Committee is selected and approved, it is anticipated meetings will be held bi-weekly (or more often, if necessary) to further the goals. The recommendation to City Council is expected to be made within the next several months.

**Consultant and Voting Process:** Any assessment District increases are subject to certain laws, including a law which requires the increase to be passed by the property owners within the Assessment District. In order to adopt an increase if one is recommended, the City will hire a consultant responsible for developing the cost study in compliance with any necessary laws, preparing the administrative record, and conducting the appropriate public noticing process. The consultant will also be responsible to conduct the vote, itself.

In order to be considered for the Committee, you must complete and submit the application by January 4, 2018 at noon to the City Clerk per the instructions on the application.