



**CITY OF POMONA
APPLICATION FOR EXEMPTION FROM
UTILITY USER'S TAX FOR THE YEAR 2016**

NAME: _____

ADDRESS: _____

MAILING ADDRESS: _____

PHONE NO: _____ SOCIAL SECURITY NO: _____

INCOME RECEIVED:	APPLICANT	SPOUSE	OTHER (LIVING IN HOUSEHOLD)	TOTAL
Salary / Wages	\$ _____	\$ _____	\$ _____	\$ _____
Social Security	\$ _____	\$ _____	\$ _____	\$ _____
Child Support	\$ _____	\$ _____	\$ _____	\$ _____
Rental Income	\$ _____	\$ _____	\$ _____	\$ _____
Welfare Aid	\$ _____	\$ _____	\$ _____	\$ _____
Other Income	\$ _____	\$ _____	\$ _____	\$ _____
MONTHLY INCOME TOTALS:	\$ _____	\$ _____	\$ _____	\$ _____

LIST ALL THE PEOPLE THAT LIVE WITH IN THE HOUSE: (add additional on reverse if needed)

NAME: _____ SOCIAL SECURITY NO: _____ AGE: _____ RELATIONSHIP: _____ INCOME: _____

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I HEREBY CERTIFY UNDER PENALTY OF PERJURY, THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT IF I QUALIFY, I MUST REAPPLY ANNUALLY FOR THIS EXEMPTION.

DATE: _____ SIGNATURE: _____

YOU MUST ATTACH THE FOLLOWING ITEMS TO THE APPLICATION

- COPIES OF ALL UTILITY BILLS APPLYING FOR EXEMPTION FOR
- PREVIOUS YEAR TAX FORM (unless exempt, proof must be submitted)
- PROOF OF INCOME (PREV 12 MO)

*Exemption Based on Prior Years Income

Gross Income Levels for 2016:

- One Person Household: \$20,092 per year
- Two Person Household: \$21,429 per year
- Three Person Household: \$23,744 per year
- Four or more Person Household: \$30,520 per year

UTILITY TAX EXEMPTION FOR 2016
(Revised April 2015)

RETURN THE COMPLETED APPLICATION BY OCTOBER 31, 2015

PLEASE COMPLETE THE APPLICATION CAREFULLY.

REMEMBER: If we cannot read your handwriting, we cannot process your exemption. Fillable forms are available on the City of Pomona website under Utility User Tax.

GROSS INCOME LEVELS

<u>People in Household</u>	<u>2015/16 New Levels</u>
1	\$20,092.00
2	\$21,429.00
3	\$23,744.00
4+	\$30,520.00

1. Print your name exactly as it appears on your utility bills.
2. Enter your Social Security number.
3. Print your address and mailing address if different than on your utility bill, including apartment number and zip code.
4. Enter the amount of money **each person** is/ or will receive monthly, for the entire year of 2015 (January through December).

Then, enter the amount of money you receive **monthly** from each of the sources listed. You must also report the amount of money made or received monthly by **each person** living with you. Attach a benefit statement and/or 6 months of paycheck stubs for each of them. **You must attach the following items to the application:**

- **Previous Year Tax Form**
- **Proof of Income (Prev. 12 months, example: pay stubs, SSI and/or SSA statement)**
- **Copy of Phone bill (home and cell)**
- **Copy of Edison bill**
- **Copy of Gas bill**
- **Copy of Water bill**

(We cannot process the application without proof of income and the documents listed above.)

5. Total all income and enter it into the appropriate box to show the amount of money received by you and each family member who receives income and/or benefit.
6. List the names and Social Security numbers of **All** people who live with you. (Use the back of the application if you need more room to list names.)
7. Date the application.
8. Sign the application.

IMPORTANT: The accounts **must** be in your name or the name of someone living with you. If some accounts are in your name and some in the name of a person living with you, put **both** names on the first line of the exemption application.

10. An envelope has been provided to ensure proper delivery. Please know that the utility tax will continue or begin to show on your utility bills if you do not return the form, if the account numbers are wrong, or if the accounts are in the name of your landlord or someone who does not live at your address.

If you have questions about the application, phone the City Revenue Management Division at 909-620-2062.

Revenue Management Division, Finance Department
505 S. Garey Avenue, Pomona, 91769