

## Are you providing Security Guard Services in the City of Pomona?

Some important steps to take in order to process your business license:

If the business location is in the City of Pomona:

- Complete the Zoning Clearance Form and contact the Planning Department to confirm that the location is zoned for this type of establishment.
- Contact the [Los Angeles County Clerk](#) to register your business name
- Complete the Los Angeles County Fire Department Questionnaire and get approval, if applicable.

All businesses conducting security services in the City of Pomona must complete the following:

- A business license application can be completed and submitted.
- Complete and sign the Statement of Understanding Form
- A copy of the state license for the business is required.
- A list of all guards that will be utilized in the City of Pomona is required. Any revisions must be submitted to the Business License Division within 10 days.
- A copy of the [Security Guard Registration Card](#) must be submitted and kept on file.
- The business license application can be completed and a business license issued.
- Updated certification is required annually upon business license renewal.

Sample Certification Requirement:



The image shows a sample Security Guard Registration Card from the State of California, Bureau of Security & Investigative Services. The card is light blue with a black border and contains the following information:

- 1** Bureau of Security & Investigative Services  
P.O. Box 989002  
West Sacramento, CA 95798-9002  
**2** (916) 322-4000
- 3** **GUARD REGISTRATION**
- 4** JOHN DOE  
5555 ANY STREET  
ANY TOWN CA 55555
- 5** Registration: G 555555      **6** Expiration: 06/30/2000
- 7** **Additional Permit Required to Carry Firearm**
- 8** Signature \_\_\_\_\_      RECEIPT NO. 55555555  
PPIG 05/31/99

The card also features the logo of the State of California Department of Consumer Affairs on the left and the official seal of the State of California on the right.