

Are you considering opening a Retail Establishment in the City of Pomona?

The city is excited for you and welcomes you and your business to the city.

Some important steps to take in order to process your business license:

- Complete the Zoning Clearance Form and contact the Planning Department to confirm that the location is zoned for a retail establishment.
- Contact the [Los Angeles County Clerk](#) to register your business name
- Contact the State Board of Equalization to register for a Sellers Permit
- Complete the Los Angeles County Fire Department Questionnaire and get approval, if applicable.
- Complete and sign the Statement of Understanding Form
- The business license application can be completed and a business license issued.
- The cost of the business license is based on the annual gross receipts. The license must be renewed annually.