



**CITY OF POMONA  
NEIGHBORHOOD SERVICES DEPARTMENT**

**NOTICE OF FUNDING AVAILABILITY (NOFA)  
FOR THE  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR  
PROGRAM YEAR (PY) 2021-2022**

***INVITATION TO APPLY***

**THURSDAY, OCTOBER 29, 2020  
DEADLINE: THURSDAY, JANUARY 14, 2021**

**RFP AVAILABILITY:**

A link to the (PY) 2021-2022 online application (through ZoomGrants) is available at <http://www.ci.pomona.ca.us/index.php/housing-division-home/community-development-block-grant-unit-cdbg>

The online application process through ZoomGrants consists of two steps.

***NOTE: All users must first click the ZoomGrants link on the City's website to access the application.***

- Create an Account – Enter basic information to create an account and obtain a username and login
- Proposal – Agencies can begin completing their application

For program questions contact Isabel Abundis via email at [isabel\\_abundis@ci.pomona.ca.us](mailto:isabel_abundis@ci.pomona.ca.us) or by phone at (909) 620-3772. For Technical assistant please contact ZoomGrants directly at (866) 323-5404 (toll free) or by email at [Questions@ZoomGrants.com](mailto:Questions@ZoomGrants.com).

**SEPARATE RFP SUBMISSIONS**

There is no limit to the number of applications an agency may submit, but each project should be submitted as its own application. Applications selected for funding may receive less than the requested amount depending on the number of applications received, available funds, and program requirements and at the City's discretion to facilitate better coordination and efficient use of limited funding resources.

Funding is not guaranteed to any agency or project

## **PROGRAM YEAR 2021-2022 REQUEST FOR PROPOSALS**

The City of Pomona is accepting project/program proposals from eligible non-profit agencies to carry out activities that benefit low and low to moderate-income residents. Eligible activities will be funded from the City's Program Year (PY) 2021-2022 Community Development Block Grant (CDBG) allocations. The City anticipates having approximately \$2,077,103\* in CDBG funds available for eligible programs/projects.

The City of Pomona allocates a **portion** of its annual CDBG entitlement funds through a Request for Proposals (RFP). Priorities for funding are based on public hearings; community needs survey, funding caps and City Council information.

### **WHO SHOULD APPLY:**

The City of Pomona invites proposals from qualified agencies to apply for funding under this RFP for developing the Program Year (PY) 2021-2022 Annual Action Plan. The City of Pomona is seeking to partner with eligible non-profit agencies to carry out activities under the following priorities:

### **FUNDING PRIORITIES:**

Identified through the community input process for the Five Year 2018-2023 Consolidated Plan, the City has established the following six goals to address housing and community development needs, using federal entitlement resources anticipated to be received during that period:

The Program Priorities include but are not limited to:

1. **Crime Prevention Activities** (police programs)
2. **Youth Services** (educational, recreational, employment and outreach),
3. **Senior Services** (nutrition, transportation, medical and other support services),
4. **Health and Safety** (code compliance)
5. **Fair Housing Services**
6. **Homeless Services Component**

**These priorities are subject to change without notice**

**ALL PUBLIC AND NON-PUBLIC SERVICE CDBG FUNDING MAY BE  
ALLOCATED AT THE DISCRETION OF CITY COUNCIL**

**CDBG FUNDING CAPS:**

CDBG regulations specify the types of eligible uses of CDBG funds and established funding limits types of activities. No more than 15% of the total grant can be spent on Public Social Services Programs (social service activities as defined in the HUD regulations, including Fair Housing services). Twenty (20%) percent of grant may be used for administrative costs and at least 70% of the available funds must be used for activities benefiting low- to moderate-income persons.

**CDBG FUNDED FAIR HOUSING SERVICES ACTIVITIES:**

Communities may undertake fair housing activities with CDBG funds, including actions to affirmatively further fair housing. These activities are directed toward increasing housing choice and informing the community about fair housing rights. Fair housing activities are eligible as administrative activities, subject to the 20 percent planning and administration cap, but as an administrative and planning activity.

**PROGRAM ELIGIBILITY INFORMATION:**

All proposers must meet the local and HUD defined threshold and eligibility requirements. If a proposal does not demonstrate that the proposed project meets these threshold requirements, the proposer will be advised that it will not be considered for funding.

**PROPOSER'S ELIGIBILITY:**

Proposer must be an established nonprofit agency and/or City department that primarily serves low and low to moderate-income. Pomona residents are eligible to apply. Organizations must be a non-profit and incorporated by the proposal submittal date. Proposals must meet a CDBG National Objective and fall within one of the City's priorities as outlined in its approved 2018-2023 Consolidated Plan, City Of Pomona's Core Values, Pomona's Promise Initiatives or Community Solutions for Pomona's Homeless Goals. (Refer to the "resources" tab in ZoomGrants for additional data)

Projects that fail to meet the applicable requirements will not be considered for funding.

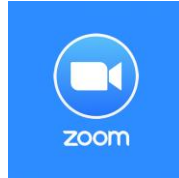
**VIRTUAL TECHNICAL ASSISTANCE PROPOSER'S  
WORKSHOP IS MANDATORY:**

An Applicant Virtual Technical Assistance Workshop will be held to provide an opportunity for all potential applicants to ask questions about the CDBG Program, evaluation criteria, local strategies and the proposal process.

***The Virtual Workshop is mandatory for all agencies applying for funding, regardless of current or past CDBG funding***

**Please note:** An Agency representative must be present at the virtual mandatory workshop for the application to qualify. One person cannot represent multiple agencies. Applicant must virtually attend the following workshop:

**Request for Proposal Virtual Workshop**  
**Tuesday, November 10, 2020**  
**@ 9:30am via Zoom**  
**<https://zoom.us/join>**  
**Webinar ID#: 940 6952 5532**



*(No password needed)*

**COMMUNITY OUTREACH:**

Prospective applicants and interested community residents are encouraged to attend this workshop to find out how this process works and to make comments on these programs. Input from attendees will be requested on PY 2021-2022 Annual Plan priorities.

**THE CITY RESERVES THE RIGHT TO THE FOLLOWING:**

- ❖ Defects, irregularities in the presentation of an RFP may be waived.
- ❖ Proposals that are disqualified, or in which defects are not waived, will not be reviewed or evaluated by the RFP review team.
- ❖ Applicants will be notified of rejected proposals in writing.
- ❖ The City reserves the right to increase or decrease any or all funding requests to maximize effectiveness or satisfy budget parameters.
- ❖ Past funding is not a guarantee the City will fund a program or service in the future.

**OTHER:**

Questions regarding this notice may be directed to Isabel Abundis at (909) 620-3772.

**DISCLAIMER**

This solicitation by the City of Pomona does not constitute a commitment to enter into agreement with the applicant. The City of Pomona is not liable for any costs incurred in the preparation of proposals. The proposal does not commit the City to award a contract or procure services or supplies.

\*Funding levels are contingent upon the amounts of actual funding from HUD.

**Published Thursday, October 29, 2020**