



City of POMONA

Accepted by:
Date:

# Art in Public Places Program

## Public Art for Private Development

### CONCEPT DESIGN PLAN APPLICATION

Before submitting the Concept Design Plan application, applicants should consult with Planning Division staff to discuss requirements of the Public Art for Private Development requirement.

#### Project Information

Project name: \_\_\_\_\_

Entitlement applications (CUP, TTM, etc.) associated with project: \_\_\_\_\_

\_\_\_\_\_

Project address: \_\_\_\_\_

Applicant name and address: \_\_\_\_\_

Contact phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Architect name and address: \_\_\_\_\_

Property owner name and address: \_\_\_\_\_

#### Artwork Information

Type of artwork to be provided: \_\_\_\_\_

Artwork description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Artwork material: \_\_\_\_\_

Location of artwork on development site: \_\_\_\_\_

Artist name and address: \_\_\_\_\_

phone number: \_\_\_\_\_

email address: \_\_\_\_\_

website: \_\_\_\_\_

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Applicant signature

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Property owner signature

## CONCEPT DESIGN PLAN SUBMITTAL REQUIREMENTS

- Environmental Information Form** (if not otherwise required to be submitted to Planning)
- Property owners and occupants list** of all properties within 400' of project site and **one set of mailing labels** containing all property owners and occupants within 400' of the project site.
- Completed Concept Design Plan application form**
- Artist biographical materials** including curriculum vitae, artist history of artwork commissions, digital images, photos, and critiques of past artwork
- Preliminary sketches, photos, or other documentation** that indicate the nature of the proposed artwork
- Appraisal or other evidence of the value of the proposed artwork.** If the value of the proposed artwork cannot be verified by past records of comparable work sold by the artist, the applicant may be required to pay for a by a qualified art appraiser selected by the City. The developer shall pay up front for any art appraisal fees. The appraisal fee may be deducted from the total Public Art Allocation.
- Preliminary site plan** containing detailed information on the proposed location of the artwork in relation to the proposed development.
- Narrative proposal** with elevations, site plans, lines of sight studies, renderings, and other descriptive materials that demonstrate that the artwork will be displayed in an area open and freely available to the general public.
- Preliminary budget** (Use the Project Budget Form provided by the Planning Division.)