

## SUBMITTAL PROCEDURE FOR LOT LINE ADJUSTMENT

Submit the following to the City of Pomona, Public Works Department to the attention of the undersigned.

- (a) A letter explaining need for lot line adjustment.  
(Include: name, address and phone number of applicant and present owner/s.)
- (b) Plan check and process fee  
(\$735.00 for a two (2) parcel lot line adjustment plus \$140.00 each additional parcel).
- (c) Recordation fee of \$27.00.
- (d) One (1) copy of current Grant Deed or Title Report to show proof of ownership.
- (e) Original name three (3) copies of map drawn similarly to the attached example (8-1/2" x 14" maximum).
- (f) Three (3) copies of a legal description of the adjusted lot.
- (g) Review and Approval. Requests for lot line adjustment by document, which has not been previously considered by the Planning Commission, shall be submitted the City Council for final approval.

Director of Public Works/City Engineer

Enclosures

RESOLUTION NO. 88-122 AND 95-112 (MON. 7/31/95.)

A Resolution of the City Council of the City of Pomona, California, approving fees and deposits as required by Chapters 27, 28, 29 and 32 Ordinance No. 1673, also known as the Code of the City of Pomona.

WHEREAS, sections 27-10, 27-14, 28-42, 28-43, 28-83, 28-83.1, 28-92, 28-30.1 and 29-46 authorizes the Director of Public Works to update and change appropriate fees and/or deposits as approved by City Council by Resolution to cover the cost of municipal services in connection with plan checking, inspection, issuance of permits, the processing of various legal document, and the resurfacing of utility trenches.

WHEREAS, Section 31-15.0 authorizes the City Traffic Engineer on the basis of an engineering and traffic survey, to prohibit, regulate, or limit stopping, standing, or parking vehicles.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Pomona as follows:

SECTION 1. That processing fees for the City of Pomona shall be as follows:

A. CERTIFICATE OF COMPLIANCE (S-055)	\$545.00
B. LOT LINE ADJUSTMENT (S-027)	\$735.00 for 2-parcel lot line adjustment plus \$140.00 for each additional parcel.
C. PLAN CHECK (including plot plans, street improvement plans, etc.)	3% of estimated construction cost with \$250 minimum, an additional \$75 per submittal after fourth check.
D. PROCESSING EASEMENTS (S-054)	\$350.00
E. PROCESSING QUITCLAIM	\$175.00
F. RELEASE OF LIEN	\$75.00
G. SANITARY SEWER CONNECTION FEE	\$30.00 per foot, additional \$500 per acre in excess of 150 foot depth.